

Process for review of existing PIER regional guidelines

STEP 1 – Review New Evidence

Lead author (or to identify suitable individual) to review best available evidence for any updates since previous version
Update guideline & flow chart accordingly

Send to relevant clinical network* lead

List of clinical network leads at
<https://www.pietwork.org/guideline-creation.html>
If no appropriate clinical network is identified send to chair of PIER regional group:

STEP 2 – Collaborative Regional Review

Lead for relevant clinical network circulates draft guideline for review, within 4 weeks¹
A pharmacist MUST be included in the review process
Ensure sent to other relevant clinical networks/stakeholders as required

STEP 3 – Ratification

Lead for relevant clinical network ensures all trusts have been asked to review and comments addressed (names of those consulted listed in appendix)²
Lead ensures that any local variation in practice is included.

Final regionally agreed guideline, flowchart & patient information leaflet (where relevant) with appendix and sent to pier2@uhs.nhs.uk

STEP 4 – Regional Sign Off

Agreed regional guideline, flow chart (& information leaflet where appropriate) circulated for electronic sign off by PIER guidelines team

STEP 5 – Final Review & Governance

Regional signatures received (70% minimum)
Formal review through PIER nominated NHS trust governance processes³

STEP 6 – Publication & Review

Publication on PIER website
Review in 3 years – Lead author will be contacted 6 months in advance

1. Some clinical networks eg oncology have agreed they are wanting to proceed without written agreement for each guideline as this incurs delays
2. Relevant clinical network are responsible for clinical content & ratification
3. Currently this is UHS