**Welcome to PREP 2!**

PREP 2 is a 2-year rolling programme run on the 3rd Tuesday of the month.  Monthly sessions are generally held in AC7 on C level at Southampton General Hospital (the room alongside the simulation suite) and this room has been booked in advance. Sessions are organised by trainees and everyone is expected to organise at least one session during their core training years.

The days generally run from 08:30 - 17:00 with a suggested format as follows:

08:30 – 10:30    **Simulation**

Simulation is led by James Edelman and faculty.  This does not require trainee organisation however contributions/ input from trainees and external speakers is welcomed.

11:00 – 12:30     **'On Call' Session**

Problem based approach to common acute presentations.  It will often be most appropriate that this is facilitated by a Tertiary Consultant and their team.

13:30 – 15:00    **'In Clinic' Session 1**

Problem based approach to common OPD clinic referrals.  General Paediatricians, particularly those from DGHs with a specialist interest, may be best placed to facilitate this session.

15:15 – 16:30    **'In Clinic' Session 2**

As above

 16:30 – 17:00    **Hot Topics**

Flexible sessions that may, for example, include recent guidelines/ updates/ research/case-based discussions to highlight topical information or specific learning points.

This outline is a generic guide to aid planning and may not be appropriate for all sessions.  The planning for days with multiple topics (for example allergy/nutrition/dermatology) are left to trainee discretion.  Please ask for help if you require further guidance.

**Expectations of organising trainee**

See attached 'Checklist for organising PREP 2 teaching session'.

**Organising speakers**

We recommend planning your day well in advance, identifying and approaching possible speakers at least 3 months before a session.   If you are unsure about topics/ having difficulty arranging speakers, please refer to the curriculum for inspiration and then contact Lucy, Vinnie, Dr James Edelman or Dr Sarah Williams at least 8 weeks before the day.

PREP 2 study days moved to Southampton in 2013, largely driven by the need to make it easier to access high-quality teaching from sub-specialty consultants and nurse specialists/allied professionals.  That said, core training is intended to equip trainees with a broad range of competencies relevant to general paediatric training and you are encouraged to combine teaching from Southampton tertiary specialists with teaching from DGH teams.

**Lunch and refreshments**

Unfortunately lunch and refreshments are not be provided for PREP days.  Trainees are no longer expected to arrange a drug rep lunch however you are very welcome to do so or bring cake!

**Car parking**

Please contact Travelwise in advance to arrange discounted parking tickets (£7) for the main car park for trainees and speakers travelwise@uhs.nhs.uk .   Any speaker travelling to Southampton from elsewhere is entitled to claim for travel expenses.

**Communication**

Organisers of the day are required to upload the timetable of the day at least one week in advance of the day onto PIER.  Please follow the simple instructions below how to upload the timetable. Please check PIER website ‘Trainee Section’ for updated timetable of relevant PREP days to avoid any issues regarding separate emails.

-      Visit PIER [www.piernetwork.org](http://www.piernetwork.org/) -> ‘Trainees’ section

-      Click on ‘PREP 2’ -> ‘Prep 2 Timetable Upload’ and complete content

-      The details will then appear under PREP 2

**Feedback**

The deanery has requested that attendance registers be collected for each session and evaluation forms are completed using the attached master template.  Please collate and email the register and feedback forms to Sarah Williams.  We are required to attend a minimum of 70% of PREP 2 sessions, 8 teaching days per year.  LTFT trainees (working at 60%) are required to attend a minimum of 5 teaching days per year.

Following organising a session you have the opportunity to complete a LEADER WBA with Dr Sarah Williams, Paediatric Consultant UHS.